

This form is to be completed only **IF** there are **CHANGES** from last year or for **NEW STUDENTS**.

St. James Lutheran School
National Lutheran School Accreditation Accredited
Howard Lake, Minnesota
2023/2024 Registration Form



ENROLLMENT POLICY

St. James Lutheran School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

REQUIREMENTS FOR ENROLLMENT

All students entering preschool or kindergarten must meet the following requirements:

- 3-year-old preschool: Must be 3 years old by September 1st of the year entering the program and must be potty trained.
- 4-year-old preschool: Must be 4 years old by September 1st of the year entering the program and must be potty trained.
- Kindergarten: Must be 5 years old by September 1st of the year entering the program.

If a student is currently serving a suspension from another school, they will not be allowed admittance at St. James until the time of their suspension has been fulfilled in full. St. James Lutheran School Family Handbook Adopted: 8/2022 Updated 8/2023 9

When any student is enrolled in a Lutheran school, it is not only the student who is registered but the family as a whole; the family is enrolled in the sense that the parents/guardians are the first educators of the child and a vital part in the collaborative process of Christian education. The parents/guardians must actively and fully support the school, teachers, and policies set forth by the St. James Board of Elementary Education.

ACADEMIC SCREENING

New students will be screened by the principal/lead administrator and appropriate teacher to ensure we can meet the student's needs. We reserve the right to review previous school records for academic and behavior issues before completing formal enrollment. If it is determined that St. James Lutheran School cannot provide the best educational setting for a student, suggestions to pursue other options may happen.

As a part of the screening process, incoming Preschool students will be assessed using the Daberon Screening for School Readiness. Incoming K – 8th Grade students will be evaluated using the STARS assessment. If possible, these assessments will occur before the student's first day of school but may occur during the first testing window in September.

Child's Name: _____ Grade 2024/2025: _____
Last First Middle

Address: _____ Male Female

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____ Birth Date: ____ / ____ / ____

Birth City: _____ County: _____ State: _____

Baptized: Yes No Baptismal Date: ____ / ____ / ____

Baptismal Church: _____ City: _____ State: _____

Physical limitations or medications. (Such as allergies, diabetes, seizures, etc.) List and Explain:

Preschool Screening Completed: Yes No If Yes, where and when: _____

Other schools attended (Name, Location, and Date):

Parents/Guardian: Married Divorced Separated Single Mother Deceased Father Deceased

Father/Step-Father

Mother/Step-Mother

Name: _____

Address: _____

Phone: _____

Occupation: _____

Employer: _____

Work Phone: _____

Email address _____

Church Membership

Name: _____

Denomination: _____

Address: _____

Other children in family (List names, birth date, age, grade level if any):

Parent's Signature: _____ Date: _____